

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

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### WIDEFIELD WATER AND SANITATION DISTRICT

Held: Tuesday, October 19, 2021, at 12:00 p.m. at 8495 Fontaine Blvd., Colorado Springs, Colorado 80925.

#### Attendance

##### Directors in Attendance Were:

Mark Watson, President  
Mark Dunsmoor, Vice President  
Dan Ittner, Assistant Secretary  
Jim Mesite, Jr., Director

##### Directors Absent (excused):

Frank Watson, Secretary/Treasurer

##### Also in Attendance:

Lucas Hale, District Manager  
Joe Norris, Collins Cockrel & Cole, P.C., General Counsel  
Member of the public: Jean Smith

#### Call to Order

President Mark Watson noted that a quorum of the Board was present and that the Directors had confirmed their continuing qualification to serve, and therefore called the regular meeting of the Board of Directors of the Widefield Water and Sanitation District to order at 12:02 p.m.

#### Notice

Notice of the meeting was properly posted as required by law. The notice also included the agenda items. Certification of such posting is attached hereto.

#### Disclosure Matters

President Watson reported that conflict of interest statements had been received from all directors and previously filed with the Secretary of State at least 72 hours in advance of the meeting. Mr. Norris noted, and President Watson confirmed, the potential conflict of interest regarding item 5.a. and b. on the agenda relating to imposition of a facilities surcharge in accordance with the Cost Recovery Agreement including the Glen Investment Group No. VIII, LLC. President Watson and Director Watson, each have an ownership interest in Glen Investment Group No. VIII, LLC, have reported this potential conflict of interest more than 72-hours prior to the meeting. Copies of the statements are on file with and available online from the Colorado Secretary of State.

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## **Approval of Minutes**

The Board reviewed the Minutes of the September 21, 2021 regular meeting. Upon motion duly made, seconded and unanimously carried, the Minutes of such meeting were approved as presented.

## **Financial Matters**

### **- Monthly Financials:**

Mr. Hale reviewed with the Board the District's financial reports. Water revenues increased from July to August due to positive operations and tap fees collected. There have also been contributions to the District in the form of completed water lines at Grand Mountain School and within the Trails of Aspen Ridge development. A water payment was made for the District's share of FVA operations expenses. Employee gross payroll increased due to several bonuses and accrued vacation time used. The District's software expense increased due to additional sewer inflows and the water demand increased the utilities expenses. There was a defective component on a chlorine analyzer and the manufacturer has given the District a credit on their account. Chemicals expenses have continued to steadily increase. 141 ½ water taps, 134 sewer taps, and 141 ½ water resource acquisition fees were collected in the month.

**Question from Director Ittner:** What was the ½ tap for?

**Mr. Hale:** It was due to a request for an irrigation only tap larger than the standard ¾ inch tap, so it has a larger single family equivalent demand.

Mr. Hale then discussed the anticipated changes in use of the 2021 budgeted and appropriated CIP dollars. This will not involve a budget amendment or increase in the 2021 CIP budget. Mr. Hale would also like to add Director Ittner as an authorized signer and give him the ability to execute checks over \$50,000 on behalf of the District. Upon motion duly made, seconded and unanimously carried, the Board authorized Director Ittner as an additional signor.

## **Preliminary 2022 Draft Budget Presentation**

Mr. Hale presented the Board with the preliminary 2022 draft budget and rate increases and described in detail the main components of the budget and rate increases. A copy of the budget and rate presentation to the Board is attached hereto. The complete proposed budget and proposed rate increases are on file with the District.

## **Manager's Report**

Mr. Hale reported that there was a break-in at the wastewater plant. There was only minor damage. Also, there are several ongoing sewer repairs in the District.

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## **Attorney's Report**

Mr. Norris discussed the surcharge fee for new development corresponding to the cost certification previously approved by the Board. Upon motion duly made, seconded and approved 3 in favor, 0 against, and with President Watson abstaining, the Resolution Providing for the Imposition of a Facilities Surcharge for Water and Sewer Facilities Pursuant to the COLA, LLC and Glen Investment Group No. VII, LLC Cost Recovery Agreement was approved and adopted by the Board.

Mr. Norris discussed the annual resolution to certify delinquent accounts for collection by the County. Since providing certified notice to each property owner as required by statute, two of the seven delinquent accounts have paid their balance in full. President Watson opened the public hearing on the matter, and having no public comment, closed the hearing. Upon motion duly made, seconded and unanimously carried, the Board approved the Resolution Authorizing Certification of Delinquent Accounts for Collection by the County Treasurer as presented.

## **Public Comment**


Jean Smith commented that her personal rate increase is about three and a half times the "average" customer, but that is by her choice. Ms. Smith voiced how well the Widefield system has improved over the years and all of the improvements have been needed. She then noted that she approved of the proposed budget and rate increase.

## **Other Business**

None.

## **Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 1:58 p.m.



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Secretary